

Parton Parish Council

Minutes of The Parish Council Meeting

Held on 12th May 2023 at 7.00pm in The Village Hall, Main Street, Parton

Present: Cllr S Tumelty (Chair), Cllr A Armstrong, Cllr H Elliott (from 7.28pm), Cllr L McKee, Cllr W Morton, Cllr J Robb.

Clerk: Mrs J Colman

Members of the public: None

Invited but did not attend: Cllr M Ryden, Cllr J Williamson, Cumberland Councillor G Troughton.

Prior to the meeting starting, councillors made their declarations of acceptance of office and completed their declarations of interest forms.

The meeting started at 7.20pm.

- 362/23/24 Election of Chair. Resolved.** To elect Councillor Tumelty as Chair of the Council. Cllr Tumelty then made the declaration of acceptance of office for the position of Chair.
- 363/23/24 Apologies.** Apologies were received from Cllr Watson. **Resolved to accept apologies.**
- 364/23/24 Election of Vice Chair. Resolved.** To elect Councillor Elliott as vice chair.
- 365/23/24 To Approve the Minutes** of the Parton Parish Council meeting held on 14/04/23. **Resolved.** to approve the minutes.
- 366/23/24 To Approve the Final Minutes** of the Jubilee Finance Committee held on 11/05/22. **Resolved.** To approve the minutes.
- 367/23/24 Exclusion of Press and Public.** No items required exclusion of press and public.
- 368/23/24 Declarations of Interest.** None declared.
- 369/23/24 Review of Standing Orders & Financial Regulations. Resolved.** Clerk to use latest NALC models and bring to June meeting for approval.
- 370/23/24 Representation to Mary Jackson Trust. Resolved** To keep current representation to the trust.
- 371/23/24 Review of Asset Register. Resolved** to agree the asset register. Clerk to provide copies of the land deeds to the next meeting.
- 372/23/24 Review of Insurance Cover.** Will be carried out when the renewal documents are received.
- 373/23/24 Review of Council/Staff Subscriptions.** Will be carried out when the budget is set.
- 374/23/24 Review of the Complaints Procedure.** Clerk to bring proposed procedure to the next meeting.
- 375/23/24 Review of the FOI/DPA Procedure.** Clerk to bring proposed procedure to the next meeting.
- 376/23/24 Review of Press/Media Policy.** Clerk to bring proposed policy the next meeting.
- 377/23/24 Confirmation of the time and place of the meetings for the coming year. Resolved as 7pm in the Village Hall on;**
9th June 2023
14th July 2023
8th September 2023
13th October 2023
10th November 2023
8th December 2023
12th January 2024

9th February 2024
 8th March 2024
 12th April 2024
 10th May 2024 (Annual Council Meeting)

- 378/23/24** **Public Participation.** None present.
- 379/23/24** **Reports from Cumberland Councillor or Guest Speakers.** None Present
- 380/23/24** **Planning Applications.** None
- 381/23/24** **Appointment of Internal Auditor. Resolved** To appoint Becx Carter to carry out the internal audit.
- 382/23/24** **Review of Risk Assessment. Resolved** to approve the revised risk assessment.
- 383/23/24** **Clerk's Updates:**
- **St Bridget's Footpath.** Discussions were ongoing.
 - **Bus Shelter A595.** National Highways had been chased. Still waiting to hear when/where the shelter needs to be delivered.
 - **Bus Shelter, Ramsay Drive.** Legal team at Home Group have been chased for confirmation that work can start.
 - **Pot Hole in the Square.** New photograph has been sent to ENWL
 - **Highways Issues.** Blocked drains on Foundry Road were still showing as active as was the overgrown path on Black Bank. Both had been assigned to a highways team.
 - **Play Park.** The boards are complete. Repair to the slide has been chased. Final quote awaited then bark will be ordered. Clerk will notify everybody of the delivery date once it is known.
 - **Payments for Approval.** The grant for £300 to the Parton Pensioners Group that was approved at the last meeting is added to the list of payments.
 - **Grass Opposite the Play Park.** Cumberland Council have been contacted and asked to erect "No Ball Games" signs.
 - **Football Field.** A local youth team have contacted Cumberland Council with a view to leasing the football field. There is a site meeting arranged with a representative of the team for Monday 15th to find out what their proposals and intentions are.
 - **CALC Special Meeting.** A meeting has been called to discuss the constitution of CALC. The Council had no objections to the changes proposed by CALC and delegated authority to the clerk to attend the meeting and represent the Council's views.
 - **Fly Tipping.** The fly tipping raised at the last meeting had been reported. Some had been removed. The clerk would chase the remainder.
- 384/23/24** **Working Parties and Delegation of Tasks.** Cllr Robb said that she would look after the Play Park and War Memorial, Cllr Elliott had been involved in bin emptying, litter picking and dealing with fly tipping, she had bought signs and spray paint for dog faeces which she and her partner had then cleared, only to find more the following day. She and her neighbour were happy to take care of the beach garden and she was also organising Parton in Bloom and was leading in the newsletter. She felt that things couldn't all be left to the same people and should be shared out. Cllr Armstrong reminded the Council that he had already explained that he had a lot of prior commitments and would have limited availability. Cllr Morton said that the youth club had previously helped with such things and perhaps should be spoken to. A number of areas were discussed and councillors felt that Parton had been overlooked for funding; they said that our Cumberland councillor should be helping to fight for funding for the parish and asked why our Cumberland councillor was again absent from the meeting. The clerk confirmed that the agenda had been sent to Cllr Troughton but no apologies or report had been received. Cllrs asked that the Clerk write to Cllr Troughton expressing the Council's disappointment at her lack of engagement and asking her to make a point of attending the Annual Parish Meeting on Wednesday 17th May. The Clerk would also investigate if a "members' access" page could be set up on the website to help with collaborative working.
- 385/23/24** **To Consider Alternative Banking Arrangements. Resolved.** The members approved as signatories would be amended to Cllrs Elliott, Robb & Tumelty. The Clerk to look at opening an account with Unity Bank and the new mandate would be set up then.
- 386/23/24** **Parton in Bloom.** No applications had been received by the Clerk or in the entry box. Cllr Elliott said

that we would continue to advertise, but if nobody entered then the competition would be cancelled.

- 387/23/24** **Payments for Approval. Resolved to approve the listed payments.** ST proposed that as insufficient councillor signatories were present to sign the cheques that Financial Regulation 6.4 be suspended so that the clerk could be second signatory for the cheques. **Resolved to suspend FR 6.4.**

Cheque	Payee	Details	Amount
101408	J Coltman	May Salary	£305.37
101409	HMRC	PAYE on Salary	£76.40
101410	Parton Pensioners	S137 Grant	£300.00

- 388/23/24** **Finance.** The clerk confirmed that the year-end bank statement had now been received and the book balance was £29,064.88 which included £8,000 ring-fenced grant money. **Resolved to accept the finance report.**

- 389/23/24** **Parish Councillor Matters.**

- Cllr Morton asked about Home Group being contacted regarding the render on Seven Acres. The Clerk confirmed that they had been asked to attend the Annual Parish Meeting on 17th May. He asked who the problem with the ball games had been reported to and the Clerk confirmed that it was Open Spaces at Cumberland Council. Cllr Elliott said that there were lumps being taken out of the wall and she was concerned that it may become unsafe and there was a lot of litter left there. Cllr Armstrong said that the youth club sometimes played on there.
- Cllr Robb had been in touch with an organisation called Beach Buddies. They are from the Isle of Man and help with cleaning up the coast in Cumbria. They are keen to help at Parton.
- Cllr Tumelty said that the litter pickers had gone missing from the village hall that belonged to the youth club and they thought the Council had taken them. Cllr Elliott said she had bought another two and they had five that they had been given by Copeland Borough Council. Their litter pickers had been taken too, as well as hoops and bags being taken from the station on the beach.
- Cllr Tumelty had been asked if disabled parking spaces could be arranged for Ramsey Drive.
- Cllr Tumelty had been asked about the steps leading up to the houses on Ramsey Drive. They were not wheelchair or pram friendly and he asked if Home Group could be asked to change this to a ramp instead.

- 390/23/24** **Declarations of Acceptance of Office for Absent Councillors. Resolved.** Cllrs Ryden, Watson and Williamson may make their declarations at the next meeting of the Council or before.

- 391/23/24** **Date of next Council meeting. Friday 9th June 2023.**

The meeting closed at 8.22pm
Minutes approved as a true and accurate record.

Chair Presiding.....

Date.....