

# **DRAFT MINUTES**

## **Parton Parish Council**

### **Minutes of The Council Meeting**

#### **Held on 20<sup>th</sup> October 2021 at 7.30pm in Parton Village Hall**

Present: Cllr S Tumelty (Chair), Cllr A Armstrong, Cllr H Elliott, Cllr L McKee, Cllr W Morton, Cllr M Rogan, Cllr M Ryden, Cllr R Sinar, Cllr J Williamson,  
Clerk: Mrs J Coltman  
Members of the public: 1

The Chair started the meeting at 7.37pm.

**084/2021/22 Election of Vice Chair.** AA nominated HE, seconded by RS. There were no other nominations.  
**Resolved HE was elected as vice chair and duly signed the declaration of acceptance of office.**

**085/2021/22 Approval of Minutes from the meeting, 8<sup>th</sup> September 2021. Resolved to approve the minutes.**  
Proposed JW Seconded AA. Carried.

**086/2021/22 Apologies.** Ward Councillor D Banks was attending the Lowca meeting which clashed due to our change of date. **Resolved that apologies be accepted.**

**087/2021/22 Resignation.** Councillor Barton had emailed the clerk a letter of resignation which the chair read out. The chair proposed that the clerk write to Mr Barton to thank him for his service, seconded by JW and carried.

**088/2021/22 Exclusion of Press and Public. The Public Bodies (Admission to Meetings) Act 1960.** There were no items of a confidential nature on the agenda.

**089/2021/22 Declarations of Interest.** There were no declarations of interest for agenda items. The clerk asked Councillors to check their register of interests from the website to see if they were still up to date or if they needed to make any amendments.

**090/2021/22 Public Participation.** There were no questions from members of the public.

**091/2021/22 Reports from Ward or County Councillors.** There were no reports.

**092/2021/22 Police Matters.** A printout of the latest crime report had been circulated which showed 7 incidents during August.

**093/2021/22 Clerk's Updates.**

School Donation The head teacher had said that she would like a guillotine for the school and the clerk circulated a print-out of one that she had found. She would forward this to the head teacher to see if this was suitable. The head teacher had also suggested something like a selection box or craft bag for the children. The clerk was asked to arrange for selection boxes. If money could be saved by asking for corporate donations, then this could be spent on craft items.

Budget Report The clerk circulated the current budget statement, detailing the amounts budgeted, spent and still available to spend against each item.

Garages. All of the tenants had now paid their ground rent up to date and signed their tenancy agreements. A member of the public asked if they were now going to be tidied up. A number of councillors said that a start had been made, so it was improving.

Play Bark. The clerk had contacted the company supplying the bark to let them know that access to the play area was now possible again. They were checking the current price and providing there hasn't been a large increase, the clerk will ask them to deliver as soon as possible. Once she has received a delivery date, she will notify everybody so that volunteers can prepare the ground ready for the delivery and spread the bark as needed.

Bank. HSBC bank had changed the accounts that they offered and the Council were going to be moved to a small business account. This type of account incurs charges so the clerk was asked to look for alternative banking providers.

Training. The clerk had circulated a list of the training courses run by CALC and asked if any councillors were interested in attending. HE and MRy both asked to be enrolled on courses.

**094/2021/22 Bus Shelter Options.** The clerk said that grants were available for new bus shelters or moving the existing shelter. The previous shelter on the A595 had been vandalised so an anti-vandal model was suggested. A clear design was suggested for Ramsey Brow so that the view was affected as little as possible. **Resolved to apply for a grant for the two new shelters.** The clerk to start the grant application as a matter of urgency. Proposed RS, seconded JW. Carried

**095/2021/22 War Memorial Maintenance.** 1) Wall repair – to rebuild the broken pillar. **Resolved to accept the quotation for £376.80.** Proposed LM seconded WM. Carried 2) Descaling and repainting of railings – The quotation was for £1692.00. **Resolved to seek grant funding for this work.** Proposed ST, seconded HE. Carried. 3) Cleaning and re-lettering of the memorial. The clerk was still waiting for confirmation of a price from a second contractor before a decision could be made. Grant funding would be sought once the best quotation was confirmed. 4) Gardening & planting. **Resolved to accept the quotation for £120-£150, with a similar amount in the spring.** Proposed MRy, seconded HE. Carried. The Chair said that a member of the public had kindly paid for a flag pole for the war memorial, but they wished to remain anonymous.

**096/2021/22 Planning Applications.** None had been received.

**097/2021/22 Unacceptable Behaviour Policy.** The draft policy had been circulated prior to the meeting. **Resolved to accept the policy without amendment.** Proposed HE, seconded MRo. Carried.

**098/2021/22 Remembrance Day Centenary Service.** The Chair reported that he will read the exhortation and a bugler will be playing the last post and reveille. The bugler does not require payment but requests a donation to Cleator Moor Brass Band. Wreaths will be laid afterwards and the Council will buy a wreath as usual to lay on behalf of the people of the parish. The clerk confirmed that she would arrange for the wreath. Members of the public would also be laying wreaths. Afterwards, there would be refreshments provided in the village hall. At 12.30 Cindy Hoten will be performing in the village hall, singing a selection of wartime songs and she will perform two sets. The chair asked HE to give her report and she said that she had spoken to the head teacher and the school children would be writing poems and drawing pictures for a display in the hall and it was hoped that there would be some representation from the school on the day. A serving major is due to attend on the day and she is still waiting to hear back from the RBL. The chair's wife and Councillor Morton's wife had volunteered to help with the refreshments and Anne Watson volunteered to give a lift to people who couldn't walk down from the top of the village. HE has some cork boards and memorabilia for a display. HE will give the full agenda to the clerk for an advertisement. The Chair said that Cindy Hoten charges £200 and this will need to be found in the budget. The clerk said that as the Council was now applying for a grant for the bus shelters, it may be possible to vire money from that budget. If no grant was awarded, then the quote to move the existing shelter was £1400, leaving a £1300 surplus in that budget. The clerk suggested a figure of £700 to be vired across which would cover the agreed work to the war memorial as well as the planned event. **Resolved to vire £700 from the bus shelter budget to the remembrance service budget and accept the proposed plan for the day.** Proposed WM, seconded MRo. Carried

**099/2021/22 Finance. Resolved to accept the finance report.** Proposed JW, seconded LM. Carried

				Item £	Total £
<b>Bank Reconciliation</b>					
<b>Bank Statement 12/08/21</b>				21352.78	
					21352.78
<b>Cheques Cleared</b>					
DD	ICO	041/2020/21		-35.00	
					-35.00
<b>Receipts Banked</b>					
					0.00
<b>Bank Statement 12/09/21</b>					21317.78
<b>Cheques Outstanding for Clearance</b>					
101339	CBC	080/2021/22		-80.00	
101340	CBC	080/2021/22		-168.00	
101341	Coltman	080/2021/22		-422.40	
101342	HMRC	080/2021/22		-105.60	
101343	Coltman	080/2021/22		-138.37	
					-914.37
<b>Receipts Outstanding for Clearance</b>					
					0.00
<b>Balance after all cleared</b>					20403.41
<b>Ledger Balance</b>					20403.41
<b>Variance</b>					0

**100/2021/22      Payments for approval. None.**

**101/2021/22      Parish Councillor Matters.**

- LM reported that the seats behind the old shops, on Firth View were in a bad way and needed to be either repaired or removed. The chair agreed, but said that they did not belong to PPC. The clerk was asked to find out who owned the seats and report their condition. JW said there was also a damaged seat on Queenies.
- AA said that two street lights were out on Foundry Road but he didn't know the location. The clerk said that these can just be reported online.
- WM asked about the road improvements that were promised for the top of Parton Brow, 2 years ago. They were promised for 2022 but there was no sign of any work starting. The clerk read an email that she had received from Highways England earlier in the year, when she was chasing this matter. It confirmed that a plan had been in place for a turning lane and an island for crossing, but due to lack of funds, it hadn't gone ahead. The clerk was asked to raise the matter with Trudy Harrison now that she was involved with the Department for Transport.

**102/2021/22      Date of next meeting confirmed as 8<sup>th</sup> December.**

The meeting closed at 9.12pm

Minutes approved as a true and accurate record.

Chair Presiding..... Date.....

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