

Parton Parish Council

Annual Council Meeting, Wednesday 5th May 2021 at 7.30pm Meeting to be held by Zoom video conferencing

All members of Parton Parish Council are hereby summoned to attend the Annual Parish Council Meeting as detailed above.

AGENDA

- 1. Welcome by the Chair.**
- 2. Election of Chair.**
- 3. Election of Vice Chair.**
- 4. To Approve the Minutes** of the last Parton parish council meeting, held on 26/04/2021
- 5. To Receive Apologies.**
- 6. Exclusion of Press and Public. The Public Bodies (Admission to Meetings) Act 1960.** To consider any agenda items where it may be necessary to exclude the press or public.
- 7. Declarations of Interest.**
- 8. Public Participation.** Maximum of two minutes per person, 15 minutes in total. The public may ask questions relating to items on the agenda.
- 9. Reports from Ward or County Councillors or Guest Speakers.**
- 10. Police Matters.**
- 11. To Consider any Planning Applications.**
- 12. To consider the following:**
 - i) either a Review of the Council's Standing Orders and Financial Regulations will be proposed or the current Standing Orders and Financial Regulations will remain in force; ii) A review of representation on or work with external bodies and arrangements for reporting back;
 - iii) A review of inventory of land and assets including buildings and office equipment;
 - iv) arrangements for insurance cover in respect of all insured risks;
 - v) A review of the Council's and/or staff subscriptions to other bodies;
 - vi) A review of the Council's complaints procedure
 - vii) A review of the Council's procedures for handling requests made under the Freedom of information Act and Data Protection Act
 - viii) A review of the Council's policy for dealing with the press/media; and determining the time and place of ordinary meetings of the full Council up to and including the next annual meeting of full Council.
- 13. To Receive and Approve the Internal Auditor's Report.**
- 14. To Complete the Annual Governance Statement.**
- 15. To Approve the Accounting Statements**
- 16. To Confirm the Certificate of Exemption.**
- 17. To Appoint the Internal Auditor for 2021/2022.**

- 18.To Consider a Request for Permission to Use the Village Green**
19.To Consider a Request for Residents from HMP Haverigg to carry out litter picking in the area.
20.Maintenance Schedule for Discussion.
21.Clerk's Updates.
22.Payments for Approval.

Cheque	Payee	Details	Amount
101328	Jean Airey	Internal Auditor	£50.00
101329	CALC	Annual Subscription	£210.36
101330	J Coltman	Salary	£225.84
101331	HMRC	PAYE Tax	£56.40
101332	J Coltman	Expenses	£676.29
101333 (provisional)	Copeland	Annual Bin Collection	£312.00

23.Finance.

				Item	Total
				£	£
Bank Reconciliation					
Bank Statement 12/02/21				10811.75	
					10811.75
Cheques Cleared					
101322	Alwel Glass	125/2020/21		-101.00	
101323	Coltman	125/2020/21		-367.04	
101324	HMRC	125/2020/21		-69.60	
101325	Coltman	125/2020/21		-77.72	
101326	R Huck	125/2020/21		-180.00	
101327	M Clark	125/2020/21		-150.00	
					-945.36
Receipts Banked					
13/03/21	Garage rent			100.00	
01/04/21	Wayleaves			8.03	
01/04/21	Garage rent			25.00	
					133.03
Bank Statement 12/04/21					9999.42
Cheques Outstanding for Clearance					
					0.00
Receipts Outstanding for Clearance					
03/04/2021	Garage Rent			25.00	
10/04/2021	Garage Rent			75.00	
16/04/2021	Garage Rent			25.00	
21/04/2021	Garage Rent			25.00	
					150.00
Balance after all cleared					10149.42

24.Parish Councillor Matters. For councillors to raise any matters of concern or interest that they may wish to share, or for inclusion on a future agenda.

25.Date of next meeting – The next full council meeting is scheduled for July 14th 2021.

Signed



Date_____29/04/2021_____

Jane Coltman. Clerk and RFO to Parton Parish Council. Email partonclerk@gmail.com

PUBLIC PARTICIPATION. Current government legislation permits parish council meetings to be held by video conferencing. If a member of the public wishes to attend and participate at this meeting then please contact the clerk by email AT LEAST 4 HOURS before the meeting time for details of procedure, meeting link and password.