

# **Minutes of the Monthly Meeting of the Parton Parish Council. Held on the 11<sup>th</sup> September 2019**

**1. Attendance:** Chairman Cllr R Huck, Cllrs A Barton, K Barton, J Huck, Morton, and the Clerk

**2 Announcements and Apologies:** There were apologies from Cllrs Peel, Rogan and Williamson, Ward Cllrs Banks and Bowman and County Cllr Barbour.

5 members of the public were present.

The clerk said Mr Peel had written resigning from the council at the close of the meeting today (11<sup>th</sup> September 2019). He said that both councillors and members of the public must abide by the notice at the head of the agenda concerning the behaviour during the meeting. The clerk said that the recording of the meeting was quite in order. However, it would be best practice for those making the recording to announce that fact before the start of the meeting. The clerk asked that an Item Bank Mandate be added to the agenda at item 12a. When welcoming councillors and members of the public to the meeting the chairman said that he thought it only right and proper for the parish council to write to former councillors Joyce Bestford, Valda Young, and Kevin Young to thank them for their dedication and commitment in serving their community as parish councillors for several years. The meeting agreed that the clerk should write.

The chairman then made the following statement

- We are all here for the same reason –to serve our community
- We are all on the same team with the same aim- to make Parton the best that it can be
- We can't change what has happened in the past
- I would like us all to look forward with apposite effort to work together
- We will not always agree – indeed it's healthy to have discussions and hear different points of view
- As servants of our parish we have a responsibility to our residents to represent them with courtesy and respect
- We are all in an elected position of responsibility and must be polite and respectful to each other and also members of the public
- I shall try my best to lead by example helping us to work together for the best interests of all the village

The chairman then went on to say that in accordance with Standing Order 9b (a) (vi) he proposed that there will be a change of order of business on the agenda so that item 5 (Public Participation) is dealt with at the end of the meeting. He said that as Public Participation is not actually officially part of the council meeting and we cannot make

decisions during that session I feel it is best placed at the end. Also, there may be matters that members of the public want to raise, discussed during the meeting prior to the public participation item

**3. Declaration of Interests** Mr Morton declared an interest in item 18. The chairman said that any other declarations should be made if and when an item arose.

**6 Home Group** The chairman welcomed Wendy Forster-Fairclough who had taken part in the walkabout held on the 24<sup>th</sup> June 2019. She said that there was no update on the problems with the render as the case continues with the contractor and the problem with the garage had been referred to the maintenance team. She said she was sorry that her colleague Kevin Lambert was unable to attend the July 2019 meeting as he had a comprehensive list from the walkabout. She said she believed that a joint meeting with the county council highways department and the appropriate department at the borough council incorporating a walkabout would be beneficial and she would see if she was able to make the necessary arrangements. The clerk said he had been provided with a report from the Parton walkabout and it was available on request. The chairman thanked Mrs Forster-Fairclough for attending and said he looked forward to hearing from her shortly

### **3. Approval and signing of the minutes of the July 2019 meeting.**

Mrs Huck moved the following amendments to the minutes. At item 5a Standing orders review to read "Cllr Bestford informed the meeting as follows "We the council have decided that Billy and Stan would be on the working party to assist the vice chairman. Councillors J Huck and A Barton both exclaimed that there was no way. Councillor J Huck said we are continually ostracized and it's just not fair". The amendment was passed by 4 votes in favour with one abstention

At item 7 "At this point Cllr J Huck turned round to see who was heckling her husband and the member of the public replied "Git turned back round woman and git on wid your job" to which several councillors and other members of the public intervened to berate him for his rudeness" The amendment was agreed by 4 votes to 1.

Mr Barton asked that his name be inserted as seconding the motion to donate £250 to the North Copeland Youth Partnership. This was agreed

Mr Barton said that at item 25 it was not Mr Huck who raised the point on behalf of a resident but himself and it was not the war memorial but the memorial. The amendments were agreed.

**4 Approval and signing of the minutes of the extraordinary meeting held in August 2019.**  
They were agreed as a true record

### **5. Public Participation**

**i) Members of the public.** A resident said she considered the small boat that had been sited on the railway platform to be a health and safety hazard. She said it had split and is dangerous and should be removed. The resident referred to two benches at the war

memorial. She said that the planks on the benches looked very nice but the work was incomplete and someone sitting on the bench could catch themselves. Another resident said the bin on the foreshore needed to be emptied more than once a week or a second bin sited in the area.

**ii) Ward and County Councillors** None were present

## **7 Principal Authorities (Clerk to report)**

i) County Council The clerk said he had received a response to his request for a meeting from the highways area manager who suggested that he meet a group of parish councillors together with the county councillor and ward councillors at his office in order that he could hear the concerns. The clerk said that once County Cllr Barbour had returned from leave arrangements would be made.

ii) District Council. The clerk said that he had written to the chief executive at the district council in the terms agreed at the July 2019 meeting and had received an acknowledgement

**8. Mobile Food pantry.** The clerk said that Julie Wedgwood the Mobile Food Pantry organiser had written indicating that there were problems in sourcing food and asked that she be contacted at the end of the month.

**9 Code of Conduct Decision letter (Mr Williamson)** The chairman asked that the matter be stood over given that Mr Williamson was not present.

**10. Councillor Vacancies (To consider co-option time table).** The clerk said that there had been no request for an election and it was now open to the council to co-opt. It was agreed that a note should be posted on the website inviting applicants with a cut-off date at the end of September 2019.

**11 To elect a vice chair** Mrs Barton nominated Mrs Rogan and the nomination was second by Mrs Huck. Mrs Rogan was not present to indicate whether or not she accepted the nomination. There were no other nominations and the matter was stood over.

**12 Risk Register** The clerk referred to the note with the agenda. It was agreed that the matter of a Health and Safety assessment of the hall be referred to the Village Hall Management committee.

**13. Financial Regulations** The clerk said that the Model Financial Regulations for England and Wales had been updated. He said that subject to the view of the council he would prepare a draft suitable for Parton parish council for consideration at the next meet. This was agreed.

**14. Standing Orders Review.** It was agreed that the chairman would replace Mr Young on the working group and a report or progress report would be placed on the agenda for the October 2019 meeting. The clerk said that he would pass a note to the chair indicating what additions had been proposed.

**15. Police Report.** The clerk said that in July 8 Matters were logged. These were a) Road Related Offence Driver over limit and arrested Parton Brow b) Fraud and Forgery Seven Acres c) Suspicious circumstances d) Witness warning to court e) Nuisance neighbours

Ramsay Drive) f) Nuisance neighbours g) Criffel Road RTC Parton Brow h) concern for welfare Seven Acres. The police use this title for various reports which may be a mental health issue or an individual who lives alone and may not have been seen for a day or so by neighbours. Domestic incidents which may or may not lead to further action are initially logged under this title. In August there were seven matters logged These were ASB Screele Brow Children aged 10 spoken to b) Concern for welfare Bank Yard Road and Main Street c) No Insurance road related d) Public Order. arrest made e) Domestic Incident x3 f) Public Order Brewery Brow abusive behaviour on bus. The clerk said that the issue of boy racers had been raised with the police and the PCSO said he would make enquiries although the matter had not been logged.

#### **16 Planning Applications** None

**17 Training** The clerk said he had been advised at short notice that Cumbria police were holding a cyber “Get safe on Line’ course in Workington on the 12<sup>th</sup> September 2019. Dealing with Parish councillor training it was agreed that the issue would be reviewed once further councillors had been co-opted to the council.

**18 Donation request Parton Old Folks Fund** It was agreed to donate £200 to the fund towards the Christmas meal.

**19 Donation Request for three children attending the World cheer and dance competition in America.** It was agreed that rather than set a precedence by giving to individuals £150.00 would be donated to the group who were organising the trip.

**20 Criffel Road Notice Board.** The chairman proposed that a notice board be placed inside the bus shelter at Criffel Road. It was agreed to accept one quote only and the cost not to exceed £175. This was agreed.

**21 Plaque for Memorial Garden** It was agreed that the title of the garden should be the Parton Foreshore Memorial Garden and that a plaque should be fixed in a suitable place naming the sponsors.

**22. War Memorial** It was agreed that a letter of thanks be sent to Mr McKee for the work he had undertaken on the wall and fencing surrounding the war memorial and that an application be forwarded to the War Memorial Trust seeking a grant a clean the memorial and re-gild the lettering. This was agreed.

**23 Non-Conformist Grave Yard** It was noted that landscape work had been undertaken and it was agreed that no further action would be undertaken in the name of the parish council concerning the appointment of Trustees.

**24. Play Area** The clerk said that annual safety report indicated that some work would be necessary although no units were in a dangerous state. He said he would ask Andrew Heskett to rake the bark and discuss with him what work he could do and what work needed to go to tender.

**25. Swing Basket and Picnic Bench.** It was agreed that no further action would be taken following the replacement of two items.

**26 Expression of Interest Football Field** The clerk said an expression had been submitted and a response was expected at the end of the month.

**27 Dog Fouling and Waste** The clerk said that stencils had been put down on certain pavements and that the district council would supply bins at £140 per bin which must be at least 50 yards apart with an annual cost of £100 to empty the bins on a weekly basis. The chairman said that Parton Re-United had submitted a grant application for £1600 to the Cumbria county council community fund which met next on the 16<sup>th</sup> October 2019.

**28 Grass Cutting Queenies Broken Lamp Flooding** Mr Williamson was to report but in his absence the item was stood over.

**29 Long Arch Maintenance** The chairman said he would contact Network Rail and ask that they trim back the Long Arch.

**30. Out Flow Flap** The clerk said he had received a response from the district council indicating that they were still awaiting methodology from the contractor.

**31. Boat on Foreshore** The clerk said he had spoken to the community services manager at the district council and he had followed up with a written response indicating that access to the boat to physically recover the debris would be the problem. It was suggested that the environmental health department may assist.

**32 Social Inclusion** No issues to discuss.

**33. Memorial Wall** Mr Williamson was not present to outline his proposal and it was agreed that he should be requested to provide a full report for the October meeting.

**34. Correspondence** None

**35. Cheques to be approved for payment**

101257	Inland Revenue	(Tax)	£195.00
101258	Parton Village Hall	(Rent and Play Area)	£240.00
101259	Alwel Glass	(Bus Shelter Repair))	£90.00
101260	Copeland Borough Council	(Play area Units)	£1449.90
101261	Play safety Ltd	(Play Area Inspection)	£90.60
101262	Mike Dowling Contracting Ltd	(Grass Cutting)	£300.00
101263	J C Shaw	(Expenses)	£105.08
101264	J C Shaw	(Salary July/August)	£520.00
101265	Parton Old Folks Fund	(Donation)	£200.00

The meeting closed at 8.36 pm. **The next meeting was fixed for 9<sup>th</sup> October 2019.**

**Chairman .....Date.....**

